WELCOME
Pride in Performance

Prospectus and Parent Handbook
2019

Wennington Hall School
Mission Statement

Introduction

Wennington Hall is administered by the Lancashire County Council Education Authority and caters, on a Residential or Day basis, for the needs of up to 80 young people (boys) of secondary age who have difficulties associated with their academic, social, emotional, and/or behavioural development, which, at the time of referral, makes mainstream secondary provision inappropriate for them. The school is housed in a Grade II Listed Building set in 17 acres of attractive parkland in the Lune Valley.

The Mission

To support, motivate and educate vulnerable young people so that they are ambitious to be lifelong learners, contributing to a fairer and better society for all.

The Vision

Young people who feel happy, safe, and enabled and motivated to engage in learning, making progress despite their historic experience of fractured education and perhaps other traumatic events in their lives.

A school that makes educational provision for young people on a day and residential basis, in a peaceful and safe rural setting.

Staff who are trained in being able to deliver a range of educational and care requirements in accordance with individual needs of our young people.

A curriculum and care offer that meets the needs of each individual young person, and through which with the support of staff, those young people all make progress in acquiring skills, knowledge and understanding.

The learning needs of the young people being central to the resources made available to support their learning and progress.

Access to a range of other agencies that can support the therapeutic, psychological, psychiatric, health and well-being needs of our young people.
# Contents

<table>
<thead>
<tr>
<th>Mission Statement</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vision from the Headteacher</td>
<td>7</td>
</tr>
<tr>
<td>General Information</td>
<td>12</td>
</tr>
<tr>
<td>Pre-placement Visit</td>
<td>14</td>
</tr>
<tr>
<td>School Staff</td>
<td>15</td>
</tr>
<tr>
<td>Governors</td>
<td>17</td>
</tr>
<tr>
<td>Pupils with Responsibilities</td>
<td>18</td>
</tr>
<tr>
<td>A Positive Choice</td>
<td>19</td>
</tr>
<tr>
<td>Why are we Special?</td>
<td>20</td>
</tr>
<tr>
<td>The School Day</td>
<td>22</td>
</tr>
</tbody>
</table>

## Home & School

| Parental Involvement, Admissions Procedure | 25 |
| Pastoral Care, Child Protection Procedure | 26 |
| Parental Entitlement, Curriculum Enquiries | 28 |
| Change of Address and Attendance         | 29 |
| Transport Arrangements                   | 30 |

## Uniform & Belongings

| School Uniform, Jewellery and          | 32 |
| Personal Belongings                    | 33 |

## Behaviour & Discipline

| Behaviour for Learning Policy          | 36 |
| Partnership Contract                  | 37 |
# Contents

## In School

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Needs Policy, Equal Opportunities</td>
<td>40</td>
</tr>
<tr>
<td>Boys Council and Anti-bullying Policy</td>
<td>41</td>
</tr>
<tr>
<td>School Meals, House System, Home Learning and Medicines</td>
<td>42</td>
</tr>
<tr>
<td>Smoking, Extra-Curricular Activities and Charges for Activities</td>
<td>44</td>
</tr>
<tr>
<td>Data Protection - GDPR</td>
<td>45</td>
</tr>
</tbody>
</table>

## In the Community

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Links</td>
<td>54</td>
</tr>
</tbody>
</table>

## The Curriculum

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secondary Education, RE and Collective Worship</td>
<td>58</td>
</tr>
<tr>
<td>and Sporting Activities</td>
<td>59</td>
</tr>
<tr>
<td>Sex Education, Careers Education and External Examinations</td>
<td>60</td>
</tr>
<tr>
<td>Examination Results</td>
<td>61</td>
</tr>
<tr>
<td>Student Destinations</td>
<td>63</td>
</tr>
</tbody>
</table>

## Holiday List & Plan

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holiday List 2018/19</td>
<td>66</td>
</tr>
<tr>
<td>Holiday List 2019/20</td>
<td>67</td>
</tr>
<tr>
<td>Map</td>
<td>68</td>
</tr>
</tbody>
</table>
AIMS AND OBJECTIVES

The overall aim of Wennington Hall School

To provide a safe, secure and nurturing environment for up to 80 young people (boys) in which their individual behavioural needs can be managed and transformed where possible so as to ensure they make progress in learning. Wennington Hall School aspires to ensure that the welfare of all the young people attending is safeguarded and protected.

The more specific aims of the Wennington Hall School are: -

To look after and care for those young people whose learning needs are best met in the settings provided by the residential and school provision available.

To establish, maintain, monitor, assess and review a learning provision for young people on a residential and day basis, providing a consistently high level of safety and security for all young people, staff and visitors, and which safeguards and promotes the welfare and well-being of each individual resident and day pupil.

To make use of the unique opportunities offered by the extensive estate within which the residential accommodation and school is sited so that the young people can learn to function in a range of settings, formal and informal with the aim of finding the way to constantly and consistently address the reasons and patterns of behaviour which resulted in the need for each young person to attend Wennington Hall School, thereby both assisting and encouraging each young person towards a level of positive maturity that will serve them well in terms of preparation for working life.

To develop behaviours that will enable our young people to choose a future lifestyle that is purposeful, law-abiding and risk free.

To ensure that each young person is fully involved in all aspects of the learning programme and residential experience, together with parent(s), carers, and any other external statutory agency or concerned individuals.

To ensure that each young person is given the maximum opportunity to achieve their true and positive potential by offering equality of opportunity, encouragement for personal growth, and development appropriate to individual needs, taking into account ethnicity, culture, religion and sexual orientation.
The objectives of Wennington Hall School are: -

To provide each young person with an individual programme of intervention specifically created to meet a range of clearly assessed, identified and/or expressed needs, and to ensure the continued relevance of this through a continuous process of assessment, review and development.

To assist each young person to develop physically and to achieve a healthy lifestyle, by providing a high level of physical care acknowledging all social, medical and dietary needs and by ensuring that these are fully addressed as an integral part of the experience of these young people here at Wennington Hall School.

To help each young person to develop intellectually, by providing everyone with a broad and balanced education and enrichment programme that is appropriate to each young person’s individual needs, taking into account age, aptitude, ability, aspirations and previous educational experiences.

To involve each young person in planned focused programmes of care and social training and development.

To help each young person develop spiritually through an understanding and respect for the beliefs and philosophies of others, and through an acceptance of diversity of cultures and religions to be found in the modern world.

To help encourage each young person to develop a positive self-image and a belief in themselves as positive individuals through the recognition and reward of achievement, and through the provision of both planned and situational opportunities to develop a sense of identity and self-worth in the context of their ethnicity and culture.

To help each young person understand their current situation and the reason for their placement here at Wennington Hall School so that together we can tackle causes and resolve them where this is possible, and or develop strategies to promote the greatest likelihood of a positive and purposeful lifestyle.

To help each young person maintain links with their wider community, by providing and facilitating opportunities to maintain and positively develop contact and relationships with family, relatives, friends, carers, professionals and others of significance.
VALUES AND GOALS

We will ensure that our young people

- are safe from harm
- do well at school and are ready for work
- choose healthy lifestyles
- have fun growing up, and
- are active citizens who feel they have voice and influence.

All employees at Wennington Hall School form an extended family for each and every young person, and everyone is encouraged to play their part in shaping our provision so that we

- help our young people to live in safe and supportive families and or communities
- ensure that we protect the most vulnerable
- encourage activity and healthy eating
- improve support where there are additional educational, psychological and health needs
- promote sexual health
- improve readiness for school and beyond
- improve behaviour, attendance and achievement
- contribute to nationally reducing the numbers of young people who are not in employment, education or training
- provide opportunities for play, leisure, culture and sporting opportunities
- contribute to reducing youth crime and anti-social behaviour
- increase the participation, voice and influence of our next generation over their lives.
The staff at Wennington Hall School are committed to the following principles:

- that socially responsible behaviour, respect and sensitivity to the needs of others can only be learnt through experience, and through the observation of appropriate adult role models
- that young people can only develop pro-social behaviour if treated in a civilised and humane manner
- that young people can only develop responsibility if given responsibility, not by having responsibility removed
- that young people should be afforded, as far as is possible, equivalent dignity and respect for their worth as individuals as any other members of society, regardless of the nature of their race religion, beliefs, disability or gender.

We believe

- that it is our responsibility, on behalf of both young people and society in general, to increase each young person’s ability, skills and motivation to make positive non-delinquent choices, and that we have the responsibility to positively encourage such choices
- that all young people have the right to maximise their potential: we will, therefore strive to provide the best possible quality of education, care and training
- that young people have the right to participate fully in any decision making process which affect their own lives. They are entitled to express their own views, to be assisted in expressing their own views, or to have someone speak on their behalf
- that no young person should exercise their individual rights in such a way as to adversely affect the rights of others. An anti-bullying policy is in place and such conduct is not accepted in any form
- that the above values are universal and, as such, are applicable to all young people, staff, and visitors.

Mr M Peart
Headteacher
# General Information

## Telephone details:

<table>
<thead>
<tr>
<th>Main No:</th>
<th>015242 21333</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fax No:</td>
<td>015242 22140</td>
</tr>
</tbody>
</table>

## Key Extension Nos:

- Reception: 201
- Head of Care: 203
- Deputy Head of Care: 206
- Staff Room: 207 or 224
- Day Boy Staff: 209
- Pastoral Office: 230
- Assistant Headteacher/SENCO: 233

## To call Houses direct dial:

- Day Boys: 015242 21900
  
  (NB After 8.00pm)

- Merlin: 015242 22931
- Osprey: 015242 22932
- Condor: 015242 22933
- Eagle: 015242 22934

- Emergency Night Mobile: **07766 247792**

After 4.30pm the switchboard is put on Night Service.

You may leave your message in the mailbox provided, or in an emergency phone the Emergency Night Mobile.

Use the direct Dial numbers to reach the boys on house.
**General Information**

<table>
<thead>
<tr>
<th>Address</th>
<th>Wennington Hall School, Lodge Lane, Wennington, Lancaster, LA2 8NS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone</td>
<td>(015242) 21333</td>
</tr>
<tr>
<td>Staff Room</td>
<td>(015242) 21900</td>
</tr>
<tr>
<td>Fax</td>
<td>(015242) 22140</td>
</tr>
<tr>
<td>Emergency Night Mobile</td>
<td>07766 247792</td>
</tr>
<tr>
<td>Business Office</td>
<td>(015242) 21983</td>
</tr>
<tr>
<td>Website</td>
<td><a href="http://www.wenningtonhall.lancs.sch.uk">www.wenningtonhall.lancs.sch.uk</a></td>
</tr>
<tr>
<td>E-mail address</td>
<td><a href="mailto:head@wenningtonhall.lancs.sch.uk">head@wenningtonhall.lancs.sch.uk</a></td>
</tr>
<tr>
<td>Type of School</td>
<td>LEA Maintained Boys Special</td>
</tr>
<tr>
<td>Age Range</td>
<td>11-16 Years</td>
</tr>
<tr>
<td>Chair of Governors</td>
<td>Mrs Laura Brennan</td>
</tr>
<tr>
<td>Headteacher</td>
<td>Mr Marc Peart</td>
</tr>
<tr>
<td>Deputy Headteacher</td>
<td>Mr Paul Wealleans</td>
</tr>
<tr>
<td>Assistant Headteacher</td>
<td>Mr Colin Tomlinson</td>
</tr>
<tr>
<td>Head of Care</td>
<td>Mr Jon Close</td>
</tr>
<tr>
<td>Special Educational Needs Co-ordinator</td>
<td>Mr Colin Tomlinson</td>
</tr>
<tr>
<td>Special Needs Governor</td>
<td>Mrs Laura Brennan</td>
</tr>
<tr>
<td>Designated Safeguarding lead Deputies</td>
<td>Miss E Adams</td>
</tr>
<tr>
<td>Child Protection Governor</td>
<td>Mrs Laura Brennan</td>
</tr>
<tr>
<td>School's Independent Visitor</td>
<td>Vacancy</td>
</tr>
</tbody>
</table>
**Pre-Placement Agenda**

**What we discuss with you when you visit school prior to placement:-**

<table>
<thead>
<tr>
<th>School</th>
<th>• An overview</th>
<th>• Its aims and objectives</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily Routines</td>
<td>• Day Pupils</td>
<td>• Residential Pupils</td>
</tr>
<tr>
<td>Education</td>
<td>• Curriculum</td>
<td>• Expectations Class Groups</td>
</tr>
<tr>
<td></td>
<td>• Staffing</td>
<td>• Timetable</td>
</tr>
<tr>
<td></td>
<td>• Home Learning</td>
<td>• Merits</td>
</tr>
<tr>
<td></td>
<td>• Vocational Ed</td>
<td>• Points</td>
</tr>
<tr>
<td></td>
<td>• Educational Trips/Visits</td>
<td>• Exams/RoA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Outdoor Ed</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Careers Ed</td>
</tr>
<tr>
<td>Social</td>
<td>• Organisation</td>
<td>• Staffing</td>
</tr>
<tr>
<td></td>
<td>• Houses</td>
<td>• Expectations</td>
</tr>
<tr>
<td></td>
<td>• Possessions</td>
<td>• Merit Points</td>
</tr>
<tr>
<td></td>
<td>• Health</td>
<td>• Home Visits</td>
</tr>
<tr>
<td></td>
<td>• Telephones/Mobiles/Ipads</td>
<td>• Keyworker</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Bedrooms</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Activities</td>
</tr>
<tr>
<td>Sanctions/Rewards</td>
<td>• Restrictions</td>
<td>• Other sanctions</td>
</tr>
<tr>
<td></td>
<td>• Types of Rewards</td>
<td>• Exclusions</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Inclusions</td>
</tr>
<tr>
<td>Care &amp; Control</td>
<td>• Demonstration or Explanation</td>
<td>• Paperwork</td>
</tr>
<tr>
<td>Complaints</td>
<td>• Informal Concerns</td>
<td>• Formal</td>
</tr>
<tr>
<td></td>
<td>• Friend of the School</td>
<td>• Inspections</td>
</tr>
<tr>
<td>Clothing</td>
<td>• Clothing list</td>
<td>• Uniform/Shoes</td>
</tr>
<tr>
<td></td>
<td>• Specialist Clothing</td>
<td>• Costs</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Laundry</td>
</tr>
<tr>
<td>Pocket Money</td>
<td>• Rates</td>
<td>• Savings</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Bank System</td>
</tr>
<tr>
<td>Policy Doc’s</td>
<td>• Available Through School Office</td>
<td>• School Equality Policy</td>
</tr>
<tr>
<td>Senior Staff</td>
<td>• Hierarchy</td>
<td>• Contact names</td>
</tr>
<tr>
<td>Governors</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reviews</td>
<td>• Initial case conf.</td>
<td>• Attendance</td>
</tr>
<tr>
<td></td>
<td>• Annual Reviews</td>
<td>• Reports</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• 14+ Review</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Trackers</td>
</tr>
<tr>
<td>Transport</td>
<td>• Frequency</td>
<td>• Cost</td>
</tr>
<tr>
<td></td>
<td>• Alteration by school</td>
<td>• Times</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Alteration by parent</td>
</tr>
<tr>
<td>School Expectation of Parents</td>
<td>• LPPA</td>
<td></td>
</tr>
<tr>
<td>Holidays</td>
<td>• Dates for current year</td>
<td>• Dates for next year</td>
</tr>
</tbody>
</table>

Signed .................................................................................................. PARENT/GUARDIAN
School Staff

Mr M Peart  Headteacher
Mr P Wealleans Deputy Headteacher
Mr C Tomlinson Assistant Headteacher / SENCO
Mr J Close Head of Care
Mr D Tuohy Deputy Head of Care
Mrs S Thwaite Administration & Assets Manager
Mrs C Lowis Finance Manager
Ms E Adams Pastoral Manager

Teachers:
Miss L Adams  English
Mrs K Clough Careers, PSHE, Vocational Education
Mr G Dodds Sports Development Officer
Mrs N Fawcett (HLTA) Intervention & Learning Support Manager
Mrs B Grime English
Mrs S Hunter Art
Mr H Lunt ICT, PE
Mr A Robinson Science
Ms S Shuttleworth Duke of Edinburgh, Science
Mrs E Sole MFL
Mr W Thorpe Science, Maths
Mr P Thwaites DT, Vocational Engineering
Mrs S Towers Maths

Teaching Assistants:
Mrs H Kitchen (HLTA / Pastoral Deputy)
Mr R Openshaw (HLTA)
Mrs A Travis (HLTA)
Mrs C Bateson  Ms T Donohue  Mrs K Unsworth
Mrs L Chadwick  Miss A Downham  Mr C Watkins
Miss Z Dixon  Miss K Mattinson

Residential Educational Support and Welfare Officers:
Mr N Houghton (Care Team Manager)
Mr P Flynn (Care Team Manager)
Ms L Asbury  Mrs A Dawson  Mr M Huntley
Mr R Barker  Mrs L Fay  Mr A Melville
Mr P Brennand  Mr C Fellows  Mrs T Nicholson
Miss A Burrow  Mr T Gammon  Mr B Sammons
Mr H Calvert  Mr D Hankinson  Mrs L Taylor
Mrs N Clayton  Mr O Harding  Mr R Wallace
Mr J Clegg  Miss A Harley
Miss R Curley  Mrs J Houghton
School Staff

Technician
Mr B Willis

Waking Watch (Night Supervision Officers):
Mr C Bvundura Mrs C MacMillan
Mr S Holmes Mr T Sykes

Administrative Support Assistants:
Mrs L Ashworth Mr P Lowery
Mrs E Brown Mrs J Reynolds
Miss J Harrison

Catering Staff:
Mrs S Burt (Catering Manager)
Mrs D Airey Mr P Leighton
Mrs Y Faichney Mrs D Read

Site Team:
Mr R Snell (Site Manager) Mr D Tyrrell
Mr S Davies

Housekeeping:
Mrs L Hayward (Laundry Administrator)

Housekeepers:
Mrs D Carter Mrs A Greenep
Mrs A Dodgson Mrs L Kaulbarsch
Miss A Faraday Mrs Y Faichney

Designated First Aiders at Work:
Mr P Brennand Mr J Clegg
Miss L Chadwick Mr J Close

All staff are regularly trained in 1st Aid

Mr D Tuohy Health & Safety Officer
Dr C Krishnamurthy School Medical Officer
Ms J Bundy Lancaster Area Liaison
Educational Psychologist
Governors 2017-2018

Chair                  Mrs L Brennan
Vice-Chair             Mr N Smith
Child Protection Governor Mrs L Brennan
SEN Governor           Mrs L Brennan
Health & Safety        Mr N Woodcock
Headteacher            Mr M Peart
Co-opted               Mr S Dellow
                        Mrs M Jackson
                        Mr N Smith
                        Mr C Tomlinson
                        Mr N Woodcock
Parent Governors       Mrs L Brennan
                        Vacancy
Staff Representative   Mr G Dodds
LEA Governors          Vacancy

Clerk to the Governors Ms V Morris
Governor Services Section
Area Education Offices
PO Box 606
Lancaster
01524 581136
Pupils with Responsibilities

Head Boy 2018 - 2019
Brandon Holdsworth  Year 11

Deputy Head Boy 2018 - 2019
Nathan McMillan  Year 11

Junior Head Boy 2018 - 2019
Luke Brannon  Year 9

Deputy Junior Head Boy 2018 - 2019
James Sharkey  Year 8

School Prefects (Senior) 2018 - 2019
Denton Kellett  Year 10
Ciaran Danson  Year 10
Logan Graham  Year 11
Josh Willis  Year 11

School Prefects (Junior) 2018 - 2019
Bradon Bailey  Year 7
Luke Brannon  Year 9
James Sharkey  Year 9

School Council  2018 - 2019

<table>
<thead>
<tr>
<th>Representing</th>
<th>Year Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>Derren Fletcher</td>
<td>Merlin</td>
</tr>
<tr>
<td>Zac Brown</td>
<td>Osprey</td>
</tr>
<tr>
<td>Dale Swarbrick</td>
<td>Condor</td>
</tr>
<tr>
<td>Morgan Wilding</td>
<td>Eagle</td>
</tr>
</tbody>
</table>
A Positive Choice

Wennington Hall is administered by the Lancashire Education Authority and caters, on a residential or day basis, for the needs of up to 80 boys of secondary age who have difficulties associated with their academic, social, emotional, and/or behavioural development, which, at the time of referral, make mainstream secondary provision inappropriate for them. The school is housed in a Grade II Listed Building set in 17 acres of attractive parkland in the Lune Valley.

Our Aims

To allow each individual to fulfil their own potential in an environment appropriate to their special educational needs.

To help each individual learn to live and work as a member of a multi-cultural society, accepting its discipline and responsibilities, and respecting the rights and needs of others.

To provide a broad, balanced and relevant curriculum to include the National Curriculum which encourages every pupil to acquire knowledge, skills and understanding relevant to adult life, the world of work & leisure.

Our Objectives

To identify, value and build on each pupils’s existing knowledge and experience.

To create a learning environment which focuses on individual need, interest and concern, yet requires pupils to work collaboratively.

To establish high expectations and clear targets within the learning capabilities of each pupil.

To require pupils to accept responsibilities and develop qualities of initiative and persistence.

To encourage critical self-evaluation and the development of self-esteem.

To provide opportunities for success by systematic encouragement and the recording of achievement of each pupil.
So, why are we special?

As with any school, our chief aim is the education of the pupils in our charge, but education in a positive, secure and caring environment. The needs of the individual are paramount and, thanks to a generous pupil/teacher ratio, can be planned and catered for. Class sizes vary from 4 to 9. Each class has a qualified Teacher with Special Needs experience and all classes are supported by a Teaching Assistant. It is therefore possible to offer pupils more individual attention than could normally be afforded in a mainstream school and to provide programmes of study tailored to meet the particular needs of the Individual.

The Teaching Assistants, operate a targeted intervention programme where extra help can be given for pupils to develop literacy and numeracy.

The school is regularly visited by members of specialist agencies such as Educational Psychologists, Social Workers, Young Peoples Service Officers. and the School Nurse.
The School Day

0800 - 0850  Rise, Breakfast in the Houses  
             Morning Assembly

0900—0915  Form Period

0925 - 10.10  First Lesson (45 minutes) (Not Mondays)
1010 - 1055  Second Lesson (45 minutes)
1055 - 1110  Morning Break
1110 - 1155  Third Lesson (45 minutes)
1155 - 1240  Fourth Lesson (45 minutes)
1240 - 1315  Lunch in Dining Room
1315 - 1330  Assembly
1330 - 1415  Fifth Lesson (45 minutes)
1415 - 1500  Sixth Lesson (45 minutes)

1600 - 1700  Leisure Time and Home Learning
1700 - 1800  Evening Meal in Dining Room, or House  
             followed by Leisure time
1800 - 1930  Evening Activities
1930 - 2000  Return from/Clear away Evening/Leisure  
             Time/Activities and Assembly
2000 - 2130  House Time
             Junior Boys Lights Out at 2130
             Senior Boys Lights Out at 2200
Parental/Carer Involvement

We like all parents/carers to visit Wennington. It is good for children to know that their parents/carers are interested in the school and their education. We believe the best team consists of the child, the parents/carers and the school working together. Parents/Carers are welcome to visit the school at any time, although telephoning beforehand to make sure the pupil is not out on an activity is helpful.

A detailed Annual Review is written each year and parents/carers are invited to attend and contribute a written report to school, to discuss progress. Home visits are made by the pupil’s Keyworker and a Home/School Diary, helps for Residential Pupils with liaison between School and Home, especially in Key Stage 3.

We encourage pupils to communicate with their parents/carers regularly. The easiest time to contact pupils on the telephone is after 20.00 hours when they are in their Houses. Each House has a direct dial telephone number.

We will always contact parents/carers immediately if we are concerned about any aspect of their child’s welfare, progress or behaviour and we hope that parents/carers will let us know of any problem or anxieties which might affect their child. In addition, if ever your child is involved in a physical intervention, a letter informing you of this is always sent and you are invited to ring a Senior Member of staff to discuss the incident.

There are many events in school during the year, for example the Christmas Carol Service and Open Day to which parents/carers are officially invited. We are most grateful for your support. If you are without transport on these occasions you are invited to contact the Headteacher or Head of Care, and we will try, where possible, to facilitate transport arrangements.

Home and School

Direct Dial Numbers

<table>
<thead>
<tr>
<th>House</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merlin</td>
<td>015242 22931</td>
</tr>
<tr>
<td>Osprey</td>
<td>015242 22932</td>
</tr>
<tr>
<td>Condor</td>
<td>015242 22933</td>
</tr>
<tr>
<td>Eagle</td>
<td>015242 22934</td>
</tr>
</tbody>
</table>
Home and School

Admissions Procedures

Admissions may be made at any time during the year, but the majority take place in September. Wennington Hall provides education for children who have social, emotional and mental health and all admissions are made in accordance with the current school policy and appropriate legislation. All pupils enter Wennington Hall with a Statement of Educational Needs/ Education, Health and Care Plan. This often results from the recommendation of an Educational Psychologist or Education Officer.

Places are offered subject to availability and suitability and only if parents/carers feel they can support the recommendations set out in this booklet. Mutual co-operation between parents/carers and staff of the school is seen as the key to the success of Wennington Hall. Parents/Carers and prospective pupils are invited to sign a Partnership Contract prior to admission.

A copy of our Local Offer and Pupil Premium Profile can be accessed via our school website.

Pastoral Care

Each pupil has a form teacher and a keyworker who is responsible for his pastoral care. One-to-one discussion and group discussion are built into the timetable on Wednesday evenings. In addition to this the Headteacher and Head of Care maintain an ‘open door’ policy, whereby any pupil who wishes to see them has the right to do so at any time. In addition, pupils are encouraged to speak to any member of staff or friend of the school to seek advice on any issue that is of concern to them.
The school operates a Mentoring system. Mentoring is a one-to-one relationship between a pupil and an adult, and is offered as part of an induction process for new pupils. The aims of the relationship are to provide general encouragement and support for the pupils.

**Safeguarding**

Here at Wennington Hall School we work closely with other agencies in order to safeguard young people. In partnership with Children’s Social Care, the Police and other agencies we have clear procedures for recording and reporting any concerns we have for the emotional, physical and sexual welfare of all those in our care.

Through a dedicated pastoral team and clear systems, which allow all staff, pupils and visitors to share concerns, we can identify opportunities to respond quickly and appropriately to ensure that each pupil gets the support they need to keep themselves safe.

This system is designed to maintain confidence and share information only with those professionals who are involved with the young person or their family. On occasion we have to make difficult decisions and follow procedures which can be upsetting for young people and their families. However, it is important to note that all our systems and procedures are in line with DfE guidance, Keeping Children Safe in Education September 2018.
**Parental/Carer Entitlement**

All parents/carers connected with the school have a right of access to all documentation specifically relating to their child. Parents also have right of access to the following documents:

1. **The School Curriculum**
2. **The National Curriculum and associated documentation**
3. **Any published HMI and Ofsted Reports which refer to the school**
4. **Any syllabuses followed (for public examinations or otherwise)**
5. **Arrangement for the consideration of complaints about the curriculum.**
6. **All School policies held by Wennington Hall School.**

Enquiries or complaints about any or all of the above should be made to the Headteacher in the first instance. If necessary, parents/carers can choose to approach the Chair of Governors or Local Education Authority.

**Change of Address**

Parents/Carers are asked to inform the school immediately of any change of address and/or telephone number.
**Attendance**

The total number of pupils on roll in 2018/19 is 66, which currently includes 17 boarding places.

Regular attendance and punctuality is essential. Only illness or extreme domestic need are considered reasons for absence from school. Permission for pupils to be off school for holidays during term-time should be requested using the form available on the school’s website or alternatively requesting a copy from the school office. We would ask parents/carers to think carefully before making such a request and not book anything until permission has been granted by the Headteacher. Breaks in your child’s education time can have a negative effect.

A pupil who has been absent from school must, on return, bring a note explaining the absence; this ensures that no pupil can be absent without the knowledge of parents. If a pupil is expected to be absent for more than three days, it would be helpful if parents would let us know at once rather than waiting for the pupil’s return. The school undertakes to follow up any unexplained absence as quickly as possible and the co-operation of parents is greatly appreciated.

Wennington Hall School expects, and achieves, a very high attendance level. If a pupil falls ill or has an accident while at school, we make arrangements for parents/carers to be informed and the pupil to be taken home where possible.

All boarders have the option to be registered with the local doctors at Bentham Health Centre which is located 5 miles from the school, unless due to medical needs of the pupil they need to remain with their family doctor. Should a pupil require medical treatment during weekend leave or holidays, they can still be taken to their family doctor to be treated as a ‘Temporary Patient’. This saves all the medical files having to be transferred and school re-registering him back at Bentham Health Centre. In case of an emergency, pupils will be taken to the Royal Lancaster Infirmary or Westmorland General Hospital, Kendal, 16 miles away.

Pupils are expected to take part in the Physical Education programme unless ill or injured.
Home and School

Transport Arrangements

Transport is provided for all students attending the school.

All drivers are members of staff and there is always a second member of staff on board, in addition to the driver.

On Monday mornings, boarders who have been on weekend leave will be collected from a pick-up point near to their homes and returned there on Friday afternoon. Day Boys are picked up each morning from the Lancaster and Morecambe area and taken home each afternoon after the last lesson.

At the start and end of terms and half-terms, pupils are collected and delivered to their homes.

When a new half term begins, pupils are collected 1 hour later than normal.

The transport will rarely run early but if so, parents/carers will be informed. It may occasionally be delayed by traffic conditions, breakdown or weather.

Vehicles have forward facing seats and seat belts. All vehicles are equipped with mobile phones and can be contacted by the school, should the need arise. It is therefore advisable to telephone school if there is a problem. If in the event of a pupil failing to return on school transport at the agreed time, a charge may be issued for any extra cost incurred by the school.

If a parent/carer wishes a pupil to be dropped off at a different address, the school must be informed in writing. If a pupil is going to the house of another pupil, the consent of both sets of parents is required in writing. This can only be accommodated if there is spare capacity in the minibus.

We would, of course, accept a telephone message in an emergency. Sensible behaviour is expected on school transport from all pupils at all times.
Uniform & Belongings
Uniform & Belongings

School Uniform

The whole school, including the Day Boys, wear a uniform of black trousers, a striped tie, a navy blue sweatshirt with the school emblem on the front and plain black shoes. Senior Boys wear a white shirt and Junior Boys wear a blue shirt. Blazers are available for formal occasions.

A contribution of £40.00 per year is requested for each pupil from parents at the beginning of each academic school year.

N.B. Extra School uniform can be purchased from school at an extra cost

<table>
<thead>
<tr>
<th>School provide:</th>
<th>Boarders should bring with them:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 pairs of black trousers,</td>
<td>A holdall</td>
</tr>
<tr>
<td>A tie</td>
<td>4 pairs of socks</td>
</tr>
<tr>
<td>2 school shirts</td>
<td>1 pair of trainers</td>
</tr>
<tr>
<td>1 school sweatshirt</td>
<td>4 pairs of underpants</td>
</tr>
<tr>
<td>A pair of black school shoes</td>
<td>4 t-shirts</td>
</tr>
<tr>
<td>can be provided if necessary</td>
<td>1 coat</td>
</tr>
<tr>
<td>Slippers</td>
<td>1 pair of jeans or play trousers</td>
</tr>
<tr>
<td>Dressing Gown</td>
<td>1 pair of swimming trunks</td>
</tr>
<tr>
<td>Soap</td>
<td>2 sets of nightwear</td>
</tr>
<tr>
<td>Towels</td>
<td></td>
</tr>
<tr>
<td>Toothpaste</td>
<td></td>
</tr>
</tbody>
</table>

Boarders clothing is cleaned when put in the laundry basket. Each pupil has a laundry pigeonhole where their clean clothing is placed. Small repairs are also carried out. Each pupil is given a number which is marked on each item of their clothing; however, it is helpful if you mark any personal clothing with the pupils name.

All PE kit and PE equipment is provided by the school. Parents/Carers may supply football boots, trainers etc.

N.B. Trainers for use in the Sports Hall should be non-marking.
Jewellery

Pupils are not encouraged to wear jewellery, but may wear a watch, one stud earring in each ear and any items relating to the pupil’s religion, e.g. cross and chain, metal Karha. Please note: in the interests of safety, other items of jewellery are not to be worn in school.

Personal Belongings

All personal belongings should be clearly marked with the owner’s name. Pupils are not permitted to swap or trade belongings without parental consent. Valuable items such as radios and computers should not be brought to School without permission. Mobile ‘Camera’ phones and Tablet Equipment are not allowed in school at anytime, and if brought into school, it is handed in immediately upon arrival, for safekeeping.

Each pupil has access to a lockable cabinet in his living area.

Parents/Carers should note that the school cannot accept liability for the loss or damage of personal property unless staff have taken responsibility for said items.

Anything found should be handed in to a member of staff.

Each residential pupil receives on a Friday a sum of pocket money based on their Year Group. (Pupils are encouraged to save money in the school bank operated by Mrs Lowis.)

Large sums of money should not be brought to school but any items of small value should be kept in the Library Pupils Bank with Mrs Fawcett.
Behaviour & Discipline
**Behaviour & Discipline in School**

At Wennington Hall, we expect high standards of behaviour and work at all times. We take a positive approach to discipline and in matters of behaviour encourage pupils to show consideration and care for people and property. Sensible behaviour and active participation in the maintenance of high standards are our aims.

**Rules**

*Clearly we have rules; some of which are as follows...*

- no-one is allowed out of the school grounds unless under supervision
- no swearing
- no eating in class
- no fighting in class
- no fighting in school
- no throwing stones
- no ‘put-downs’
- no jewellery other than previously mentioned
- no talking after ‘lights out’
- no abusive language
- no going ‘out of bounds’

These are based on common sense and respect for each other. We expect pupils to be eager to learn, prompt, neat in appearance, courteous and considerate, to move sensibly and with purpose in the school, and to bring nothing into school that could be harmful to themselves or others.

Self-discipline is encouraged and good behaviour rewarded.

If there is a breach in school rules, sanctions may be applied. The school operates a detailed and comprehensive Behaviour for Learning Policy has a range of graduated responses, recognising the individual needs of the pupils. Discipline is considered to be a matter for joint co-operation between school and home, thus ensuring consistency of action.

Incidents of behaviour and record of conversations are logged using a computer based record system called the IRIS Adapt. All Safeguarding Incidents are logged on CPOMS, this ensures that all staff are well informed. Pupils individual files are updated from this system. Sanctions are applied by all staff but must be authorised by Senior Staff. If a pupil refuses to work in class, he may be required to ‘catch-up’ the work in his own time or he could be encouraged to work independently in another location. This should help reduce any disruption. If a pupil is required to stay in school, Monday to Thursday, to receive extra input or carry out work left undone, parents/carers will always be consulted first.
Pupil, Parents & School all sign the Partnership Contract.

Pupils promise to:
come to school regularly, obey the school rules, do their best in class, respect other people’s rights and needs.

Parents/guardians promise to:
ensure the child comes to school regularly, to share information with staff about events or problems concerning the child, and to support school’s policies.

This school promises to:
offer pupils the opportunity to fulfil their own potential, to help them accept the disciplines and responsibilities expected by society, to provide a broad, balanced and relevant curriculum, to encourage pupils to acquire knowledge, skills and understanding they will need for adult life, to share information with home about events or problems concerning your child, to create Individual Education and Care Plans specific to your child to assist their educational and social development.
In School
In School

Special Needs Policy

The school has a comprehensive Special Needs Policy. There is a named Special Needs Co-ordinator (Mr Tomlinson) and a named Special Needs Governor, (Mrs Brennan).

The main focus of the school is to meet the teaching and learning needs of students with learning difficulties whose needs cannot be met in a mainstream school.

Wennington Hall School Admissions Policy clearly defines the characteristics of pupils who are suitable for admission to the school.

Teachers and Care Staff recognise the individual needs of each pupil as set out in his Statement/ Education, Health and Care Plan and set precise individual educational and social targets to fulfil that Statement. Each pupil has an Individual Education Plan and an Individual Care Plan, which are reviewed at least termly.

The school prides itself in providing access to a full National Curriculum for all pupils, and opportunities to sit national examinations are offered.

All pupils have Annual Reviews where a detailed report is produced assessing attitude, attainment and progress.

The close partnership between staff, governors and parents is seen as the key to the successful education of our pupils.

Equal Opportunities

It is Wennington Hall Schools intention to develop attitudes and ways of behaving which respect
individuals regardless of their ability, colour, culture, gender or social circumstances.

The school is unequivocally opposed to any form of discrimination and it seeks to form a partnership with pupils, staff, governors and parents/carers to combat ignorance and prejudicial attitudes both in school and in the community as a whole and we also encourage and uphold British Values in our daily lives.

**Boys’ Council**

The Boys’ Council is elected at the beginning of the academic year - usually at the end of September when the new intake is more familiar with the school. Each Year Group elects its own representative and the post is seen as an important one. The Council meets each month with the Headteacher (or more often if a need arises). Each council member is expected to contribute to the debate and express the views of their own group.

**Anti-Bullying Policy**

Wennington Hall is totally opposed to bullying in any of its forms and it will not be tolerated in school. We are committed to providing a caring, friendly and safe environment for all our pupils so they can learn in a relaxed and secure atmosphere.

A comprehensive Anti-Bullying Policy operates within school, along with a set of procedures to identify and deal with any such incidents quickly and effectively.

Pupils discuss aspects of bullying both in counselling sessions and as part of the Social, Personal, Citizenship - Education curriculum.

If you are worried that your child is bullying or being bullied in school, please do not hesitate to contact school.
**School Meals**

Residential pupils have cereal, toast and a hot drink at breakfast in their House. Lunch and evening meals are prepared on the premises and served in the dining room.

Day Boy pupils are able to access breakfast club each morning in the dining room.

A light supper is available in the House after 20.00 hours. All meals are free and there is a choice of hot meals or salads at lunch.

Healthy eating is encouraged and the school offers some calorie counted options for lunch.

Arrangements can be made for pupils requiring a special diet for health or religious reasons, and a vegetarian meal is always available.

**House System**

There are four Residential Houses: Condor, Eagle, Osprey and Merlin for the boarders; and a group of Day Boys.

Each House has at least four care staff (two for each shift). House prizes are awarded on a half-termly basis.

Wennington Hall prides itself on the quality of accommodation and furnishings provided. Decorating is carried out on a regular basis and all areas are cleaned daily.
**Medicines**

Pupils may bring medication into school. However, we do require parents/carers to make a written request should this be necessary.

Medicines must be supplied with their original labels to ensure the correct dosage is given.

If a pupil is part way through medication given by the school doctor, a letter giving instruction will always be sent home with the ongoing medication.

Asthmatic pupils must keep an inhaler in school at all times.

Please telephone school if you have any concerns.

No medicines of any type will be given without parental/carers consent.

However, parents/carers are asked to sign to give the Headteacher the right of ‘in loco parentis’ (*in place of the parent*) in case of emergency treatment.

A copy of the Medical policy is available from the school office.
In School

Smoking

Smoking is strictly forbidden for all pupils and staff. Parents/Carers are requested to refrain from smoking in all areas of the school including the grounds. We have a very active Smoking Cessation programme in place.

Extra-curricular Activities

The school is known for its extensive range of extra curricular activities including motorised sports. Good use is made of the school's minibuses with numerous educational and recreational trips. Visits are made throughout the year to various theatres and music recitals. The school subscribes to the Youth Hostel Association. There is a varied selection of evening activities on offer at Wennington Hall School and pupils may also attend the Air Training Corps at Carnforth if they show an interest.

The school is a registered Centre and Operating Authority for the Duke of Edinburgh Award Scheme.

There is a joining fee of £20.00 for the Duke of Edinburgh Scheme and further expeditions or camps may require a voluntary parental contribution.

Charges for Activities

Wennington Hall believes that, within the resources available, education should be free. Parents/Carers may be requested to make a nominal voluntary contribution towards certain activities, but no pupil has been excluded from any activity through failure to make such a contribution. Materials for Cooking and Design Technology are supplied free, other than specialist activities.

The school pays any fees incurred when pupils are entered for exams.
Statement of Commitment

In order to undertake our statutory obligations effectively, deliver services and meet customer requirements, the school needs to collect, use and retain information, much of which is personal, sensitive or confidential.

Such information may be about:

- Pupils.
- Parents and Guardians.
- Governors.
- Employees or their families.
- Members of the public.
- Business partners.
- Local authorities or public bodies

We regard the lawful and correct treatment of personal data by the school as very important to maintain the confidence of our stakeholders and to operate successfully.

To this end, the school will ensure compliance, in all its functions, with the Data Protection Act (DPA) 1998, the General Data Protection Regulation (GDPR) and the new Data Protection Act (DPA) 2018, and with other relevant legislation.
Data Protection Principles

The Principles of DPA and GDPR state that personal information must be:

1. Processed lawfully, fairly and in a transparent manner in relation to individuals; the lawful basis can be:

   - Consent of a data subject
   - Processing is necessary for the performance of a contract with the data subject
   - Processing is necessary for compliance with a legal obligation (e.g. The Education Act 1996, School Standards and Framework Act 1998, Education Act 2002, Children and Families Act 2014)
   - Processing is necessary to protect the vital interests of the data subject or another person (e.g. life or death)
   - Processing is necessary for the performance of a task carried out in the public interest

The lawful basis for sensitive personal data (racial, political, religious, trade union, genetic, health, sex life, criminal convictions or offences) is:

   - Explicit consent of the data subject
   - Processing is necessary for carrying out obligations under employment, social security or social protection law
   - Processing is necessary to protect the vital interests of a data subject or another individual where the data subject is physically or legally incapable of giving consent
   - Processing carried out by a not-for-profit body with a political, philosophical, religious or trade union aim provided the processing relates only to members or former members and provided there is no disclosure to a third party without consent
   - Processing relates to personal data manifestly made public by the data subject
• Processing relates to personal data manifestly made public by the data subject
• Processing is necessary for the establishment, exercise or defence of legal claims or where courts are acting in their judicial capacity
• Processing is necessary for reasons of substantial public interest
• Processing is necessary for the purposes of preventative or occupational medicine, for assessing the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or management of health or social care systems and services
• Processing is necessary for reasons of public interest in the area of public health, such as protecting against serious cross-border threats to health or ensuring high standards of healthcare and of medicinal products or medical devices
• Processing is necessary for archiving purposes in the public interest, or scientific and historical research purposes or statistical purposes in accordance with Article 89(1)

2. Collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes
3. Adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed
4. Accurate and, where necessary, kept up to date
5. Kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed
6. Processed in a manner that ensures appropriate security of the personal data against unauthorised processing, accidental loss, destruction or damage, using appropriate technical or organisational measures.
Compliance with the Data Protection Principles and Data Protection Legislation

In order to comply with these principles and meet all data protection obligations as stipulated in data protection legislation, the school will:

- Raise awareness of data protection across the school.
- Offer data protection training to all employees and governors.
- Create a data protection policy for the school that is updated annually.
- Complete a personal data processing audit, which lists the following:
  - Name of the personal data set.
  - Purpose for processing this personal data set
  - Who the data set is shared with
  - Is the data transferred to another country.
  - How long do you keep the personal data set (retention)
  - The technical and organisational security measures to protect the personal data set.
  - The legal basis for processing as described above (1)
  - If consent is the legal basis for processing, details of the evidence of this consent.
- Put risks found from the personal data processing audit process into a risk register.
- Review the school’s consent forms so they meet the higher stands of GDPR, create an audit trail showing evidence of consent.
- Under 13’s can never themselves consent to the processing of their personal data in relation to online services, this rule is subject to certain exceptions such as counselling services.
- Register with the Information Commissioners Officer as a data controller.
- Appoint a data protection officer who will monitor compliance with the GDPR and other data protection laws.
- Create a privacy notice that will let individuals know who we are, why we are processing their data and if we share their data.
- Create a system to allow data subjects to exercise their rights:
  - Right to be informed via a privacy notice.
  - Right to access via a subject access request within 1 month.
  - Right of rectification to incorrect data within 1 month.
  - Right to ensure unless there is a legal reason for processing their data.
  - Right to restrict processing to the bare minimum.
  - Right to data portability to receive their data in the format they request.
  - Right to object to personal data being used for profiling, direct marketing or research purposes.
  - Rights in relation to automated decision making and profiling.
- Amend any business contracts with suppliers to ensure that they will conform to new data protection legislation.
- Implement technical and organizational controls to keep personal data secure.
- Use Privacy Impact Assessments to assess the privacy aspects of any projects or systems processing personal data.
- Ensure an adequate level of protection for any personal data processed by others on behalf of the school that is transferred outside the European Economic Area.
Investigate all information security breaches, and if reportable, report to the Information Commissioners Office within 72 hours.

Undertake data quality checks to ensure personal data is accurate and up to date.

Demonstrate our compliance in an accountable manner through audits, spot checks, accreditations and performance checks.

Support the pseudonymisation and encryption of personal data.
The Special Needs and Disability Act (2001) which is up to date with all changes known to be in force on or after 25 March 2019, and the recent Equalities Act 2010 require us to make reasonable adjustments to assist all children, pupils and the public in terms of social inclusion and equality of access, so as to ensure no-one is disadvantaged.

The curriculum has been adapted to meet the complex needs of the learners who attend the school.

Although the school is housed in a Grade II listed building we have managed to adapt many areas to ensure accessibility to curriculum and leisure activities.

Our website is user-friendly and the Wennington Hall School website address is:
www.wenningtonhall.lancs.sch.uk

The prospectus can be requested on CD, and any written communication can be requested in large print.

Pride in Performance
In the Community
Community Links

Wennington Hall School is proud of its record of working within the community, seeing it as a ‘classroom outside the main building’. Local primary school children are able to make use of our Sports Hall on a regular basis and occasionally access some of our other on site facilities.

We make available the school’s Conference Room to groups such as the Parish Council and the local Headteachers Cluster Group. The school assists in the production of the local monthly paper in the area and no opportunity is missed to contribute in any way to local community life. Work Experience placements are often taken at local garages, shops and leisure services.

The school continues to enjoy good relations with its neighbours, and its pupils are often complimented on their good behaviour.

Links with other schools - Community Links and Inclusion

Wennington Hall School continues to develop inclusive activities. Many schools are accessing the facilities at Wennington, which enables pupil participation and staff interaction. The School has been fortunate to benefit from the voluntary help of a great many people over the past year - too many to mention individually in this Report. One member of staff is a Parish Councillor. Pupils have access to activities offered by the Lancashire Association of Young People’s Clubs. Throughout the year we also do fundraising and raise awareness for many other charities.
**Staff Training**

We believe your child should receive the best possible education from a well trained staff, dedicated to helping him reach the highest academic level possible and attain the intrinsic self-discipline necessary to live and work in society. The staff have the high professional standards and we expect our pupils to reflect this excellence.

**Leading Parent Partnership Award**

Wennington Hall School has successfully achieved LPPA status. Over the past 12 - 24 months evidence has been gathered to meet prescribed criterion set to highlight what we are already doing for the parents and with the parents, as part of the child’s experience at Wennington Hall School.

**School Achievement Awards**

The school gained the School Achievement Award from the Department for Education and Skills for substantial improvements in results for pupils from 1996/7 to 1999.

This was followed by a further Award for improvement in 2002 and the school achieved the hat-trick in 2003 in recognition of sustained high performance.

In 2012 we were nominated for the Education Business Award - School Recruitment Award, which we were very proud to receive at a ceremony that took place in London, where we achieved 1st Place.

There is a full list of Achievements' available in reception dating from 1996 - 2016.
Some examples of recognition for the schools work

Geography Quality Mark  
Awarded 2014

Lancashire Healthy Schools  
Awarded 2005 - Flagship Status 2008

Arts Mark Award  
Awarded 2015-17

Learning Excellence Award  

Duke of Edinburgh  
Awarded 2011

Woodland Trust  
Awarded June 2019

Sportsmark  
Awarded 2007 and 2008

Woodland Trust  
Awarded June 2019
The Curriculum
The Curriculum

All pupils have access to a broad, balanced and relevant curriculum. Class sizes are kept small, enabling individual programmes to be devised suited to the needs of each pupil. Personal as well as academic skills are nurtured to encourage the development of confident, well-adjusted, sensitive and independent young people.

All pupils have a Local Education Authority Statement of Special Educational Need / Education, Health and Care Plan, but it would only be in exceptional circumstances that a pupil would be excluded from full National Curriculum Entitlement; for example to (a) participate in an Extended work-related learning programme; (b) emphasize a curriculum area in which they have strengths; (c) consolidate their learning across the curriculum.

Each Year group has its own classes. Pupils enter school aged 11 in Year 7 and leave aged 16 from Year 11. As in any secondary school, the curriculum is organised so that students receive tuition from subject specialists. Full National Curriculum Entitlement forms the basis of study but pupils are also offered a variety of other opportunities, as well as D of E.

Our 14 - 19 offer includes Vocational Studies which are now delivered on site in our new facility. Courses for 2018/19 include Hospitality & Catering, Sports, Engineering, Work Skills, Personal & Social Development and Vocational Studies. Courses will be delivered at BTEC Level 1. Emphasis is placed on the preparation of the individual for a happy and independent life after Wennington Hall. Pupils in Year 11 undertake Work Experience placements.

External exams are available in a number of subjects and all pupils who are able are encouraged to register as candidates.

Every pupil who leaves Wennington Hall School in Year 11 receives an exit booklet, prepared by the Careers teacher, with all the relevant information they may require upon leaving school, along with any certificates and awards they have received whilst in attendance at the school.
**RE and Collective Worship**

Religious Education is an important part of the curriculum at Wennington Hall and is delivered at both KS3 and KS4. It follows an approved syllabus which is non-denominational and multi-faith in character. Parents/Carers are welcome to see the scheme of work.

RE has a special status as part of the basic curriculum. All aspects of the curriculum are intended to reflect RE in terms of spiritual and moral well-being. Religious Education is formally timetabled as a subject in its own right, and is taught by a designated member of staff.

Full assemblies are held each morning and this includes an act of collective worship. These are broadly, though not exclusively, Christian in nature and sometimes involve the local clergy and the community.

Parents/Carers who wish to exercise their right to withdraw their child from religious activities are asked to arrange an appointment with the Headteacher before doing so.

**Sporting Activities**

Sporting activities are considered a vital part of the Wennington Hall curriculum. Not only do they contribute to the physical fitness of our pupils but they also teach team spirit and sportsmanship. Some of our pupils develop into competent sportsmen; all pupils learn to be good sports.

We offer a wide variety of sports including cricket, soccer, archery, basketball, fishing, golf, ski-ing, table tennis, trampolining and athletics, as well as watersports and motor sports. There is a strong tradition of playing football in the school, and Wennington Hall sets a high standard for sportsmanlike behaviour in local competitions.

The leisure programme also offers opportunity for bowling, snooker, skiing, crazy golf, model car racing, quad biking, kiting, and motorbike riding.
The Curriculum

The range of Outdoor Pursuits on offer to the pupils at Wennington are structured to offer situations that help develop self-confidence, self-awareness and co-operative behaviour, based on helping and trusting peers. The school follows the County guidelines on risk assessments for visits and activities. The school is an operating authority for the Duke of Edinburgh Centre.

Numeracy & Maths/Language & Literacy

Teachers regardless of subject specialism develop our students understanding in Numeracy, Maths, Language and Literacy, as well as developing vocabulary. We regard these skills are key to their learning and progress across the whole curriculum.

Sex Education

Sex Education

The 2011 Education Act requires sex education to be provided as part of the National Curriculum (2014) and it is taught with due regard to moral considerations and an emphasis on the value and importance of family life. The programme, which has been ratified by the Governors, is not taught in isolation but within a framework of a personal development programme dealing with the many aspects of growing up.

Parents/Carers have the right to withdraw their children from sex education lessons and should discuss the matter with the Headteacher should they wish to do so. They are also welcome to discuss policy matters in this area; to view teaching materials; look at the policy documents; or submit a discussion item for the agenda of a future meeting with the Headteacher or Governors.

Careers Advice

Careers Education and Guidance is an essential part of every pupil’s curriculum entitlement. It aims to foster development of the knowledge, skills and attitudes necessary for pupils to make well informed educational and vocational choices. It also fosters economic well being.

Aspects of Careers Education are covered in more detail in Year 9 onwards, with a representative from Young Peoples Service who assist with the pupils transition plan to discuss future career opportunities. It is part of the Annual Review process for Year 9 and 11 pupils to discuss career options in more detail.

The teacher in charge of Careers Education in school is Mrs Clough.
Examinations & SATS

Copies of the most recent examination results are included with this brochure. Pupils sit GCSE exams in English, English Language, English Literature Maths, Science, Additional Science and PE. Students can also opt for a range of other certified courses which include French, Leisure & Tourism, ICT, Art, Sport, Design & Technology, Duke of Edinburgh award and Enterprise and Marketing.

Entry level certificates can also be taken Maths.

Our 14 - 19 offer includes vocational studies which are now delivered on site. Some of the Courses provided for 2018/19 include Hospitality & Catering, Sports and Engineering as well as Personal & Social and Workskills. These allow young people to access further education college courses earlier in their lives and allows greater inclusivity and will hopefully impact upon the Individual’s concept of ‘life-long learning’.

100% of students obtained 1+ GCSE grades 9 - 1
71% of students obtained 5+ GCSE grades 9 - 1
28% of students obtained 1+ GCSE grades 9 - 4

PUPIL EXAMINATION RESULTS August 2018- Year 11
GCSE: Total number of GCSEs gained by the Group is

<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>1</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>Total %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art &amp; Design</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
<td>9</td>
<td>2</td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>Design &amp; Tech</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2</td>
<td>2</td>
<td>4</td>
<td>2</td>
<td>100</td>
</tr>
<tr>
<td>English (Language)</td>
<td>1</td>
<td>5</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>English (Literature)</td>
<td>1</td>
<td>3</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>History</td>
<td>2</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>Geography</td>
<td>2</td>
<td>3</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>ICT (OCR)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>Maths</td>
<td>1</td>
<td>3</td>
<td>2</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>MFL</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>Science</td>
<td>2</td>
<td>5</td>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>Science (Additional)</td>
<td>1</td>
<td>3</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td>100</td>
</tr>
</tbody>
</table>
The school incorporates a Vocational Studies Centre. Under the BTEC Level 1 Vocational Studies Qualification students follow courses in the following BTEC Level 1 Certificate in Hospitality & Catering, Sports, Workskills, Personal & Social Development and Engineering.

The following statistics are for 2017/2018:-

<table>
<thead>
<tr>
<th>BTEC Level 1 Certificate</th>
<th>Passes</th>
<th>Unit awards</th>
<th>Cohort</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hospitality and Catering</td>
<td>5</td>
<td>2</td>
<td>7</td>
</tr>
<tr>
<td>Construction</td>
<td>2</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>Engineering</td>
<td>2</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>Personal and Social Development</td>
<td>12</td>
<td>2</td>
<td>14</td>
</tr>
<tr>
<td>Workskills</td>
<td>4</td>
<td>10</td>
<td>14</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Functional skills level 1</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>12 passes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FCSE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>MFL</td>
<td>Distinction</td>
</tr>
<tr>
<td></td>
<td>4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ELC Step up to English</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>English Step Up</td>
<td>Gold (L3)</td>
</tr>
<tr>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entry level certificate</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Maths</td>
<td>Distinction</td>
</tr>
<tr>
<td></td>
<td>8</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Level 2</th>
<th>Level 1</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number and Measure</td>
<td>1</td>
<td>8</td>
</tr>
</tbody>
</table>
14-19 Provision

Wennington Hall School presently offers courses in GCSE (AQA), ELC (AQA) and also OCR National Certificate. BTEC Level 1 certificate in all our Vocational Subjects and Functional Skills in English and ICT. More details are provided on the ‘futures4me’ website: http://www.futures4me.com/way2go/

2018 School Leavers’ Destinations

Past Pupils (Fifteen pupils left at School Leaving Age)

<table>
<thead>
<tr>
<th>Further Education</th>
<th>Not in Employment Education or Training</th>
<th>Other</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>93%</td>
<td>7%</td>
<td>0%</td>
<td>100%</td>
</tr>
</tbody>
</table>

Figures subject to rounding up

16 pupils applied to further education colleges
Holiday List & Directions
### School Holidays 2018/19

**School opens morning of:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday 4 September 2018</td>
<td>Friday 19 October 2018</td>
<td>(Half-term 22 Oct - 26 Oct 2018)</td>
</tr>
<tr>
<td>Monday 29 October 2018</td>
<td>Friday 21 December 2018</td>
<td>(Christmas 24 Dec - 8 Jan 2019)</td>
</tr>
<tr>
<td>Tuesday 8 January 2019</td>
<td>Friday 15 February 2019</td>
<td>(Half-term 18 - 22 Feb 2019)</td>
</tr>
<tr>
<td>Monday 25 February 2019</td>
<td>Thursday 4 April 2019</td>
<td>(Easter 8 - 22 April 2019)</td>
</tr>
<tr>
<td>Tuesday 7 May 2019</td>
<td></td>
<td>Monday 6 May 2019 (May Day)</td>
</tr>
<tr>
<td></td>
<td>Friday 24 May 2019</td>
<td>(Half Term 27 May–31 May 2019)</td>
</tr>
<tr>
<td>Monday 3 June 2019</td>
<td>Tuesday 23 July 2019</td>
<td>(Summer 24 July to Sept 2019)</td>
</tr>
</tbody>
</table>

**Staff Training Days:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Date</th>
<th>Date</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>3 September 2018</td>
<td>Tuesday 4 September 2018</td>
<td>Friday 23 November 2018</td>
</tr>
<tr>
<td>Tuesday</td>
<td>4 September 2018</td>
<td>Friday 26 November 2018</td>
<td>Monday 7 January 2019</td>
</tr>
</tbody>
</table>
## School Holidays 2019/20

### School opens morning of:

<table>
<thead>
<tr>
<th>Date</th>
<th>School Closes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday 4 September</td>
<td>Friday 18 October 2019</td>
</tr>
<tr>
<td>Monday 28 October 2019</td>
<td>Friday 20 December 2019</td>
</tr>
<tr>
<td>2019</td>
<td>(Christmas 23 Dec - 6 Jan 2019)</td>
</tr>
<tr>
<td>Monday 6 January 2020</td>
<td>Friday 14 February 2020</td>
</tr>
<tr>
<td>2020</td>
<td>(Half-term 17 - 21 Feb 2020)</td>
</tr>
<tr>
<td>Monday 24 February 2020</td>
<td>Friday 3 April 2020</td>
</tr>
<tr>
<td>2020</td>
<td>(Easter 6 April - 17 April 2020)</td>
</tr>
<tr>
<td>Monday 20 April 2020</td>
<td>Thursday 30 April 2020</td>
</tr>
<tr>
<td>Training Day</td>
<td>Friday 1 May 2020</td>
</tr>
<tr>
<td>May Day Closure</td>
<td>Friday 8 May 2020</td>
</tr>
<tr>
<td>Monday 11 May 2020</td>
<td>Friday 22 May 2020</td>
</tr>
<tr>
<td>2020</td>
<td>(Half Term 25 May - 29 May 2020)</td>
</tr>
<tr>
<td>Monday 1 June 2020</td>
<td>Friday 17 July 2020</td>
</tr>
</tbody>
</table>

### Staff Training Days:

<table>
<thead>
<tr>
<th>Date</th>
<th>Month</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>2 September</td>
<td>2019</td>
</tr>
<tr>
<td>Tuesday</td>
<td>3 September</td>
<td>2019</td>
</tr>
<tr>
<td>Friday</td>
<td>15 November</td>
<td>2019</td>
</tr>
<tr>
<td>Friday</td>
<td>1 May</td>
<td>2020</td>
</tr>
<tr>
<td>Monday</td>
<td>20 July</td>
<td>2020</td>
</tr>
</tbody>
</table>
**Directions**

**From the South** M6 exit Junction 34 Lancaster/Kirkby Lonsdale. Follow the A683 towards Kirkby Lonsdale for 9 miles to the village of MELLING. Turn right just past the church, signposted Wennington. The school is a mile along, on the left. There are two entrances. The first entrance is generally locked for security reasons.

**From the East** Take the A65 Skipton/Kendal road. 6 miles north of SETTLE, turn left onto the B6480, signposted BENTHAM/LANCASTER. Follow this road for 9 miles through High & Low Bentham to Wennington. At Wennington Green, take the right fork to Melling. The school is on the right a hundred yards from the junction.

**From the North** M6 Junction 36, A65 Kendal/Kirkby Lonsdale road. At Kirkby Lonsdale turn right after the river bridge, signposted LANCASTER. At MELLING, turn left before the church, signposted Wennington. The school is a mile along, on the left. There are two entrances. The first entrance is generally locked for security reasons.
Thankyou for your visit
Please have a safe journey